

<div><div>MERVYN PLANT LTD</div><div>LAMBERT</div></div> <div>DRIVING ASSESSMENT REPORT</div>					MLP-HS-027						
To be completed & carried out by line manager											
Driver name					Endorsements						
Licence number					Eyesight spot-check completed?						
Categories											
Date				Start time				Finish time			
Vehicle reg				Vehicle type / size				Loaded / unloaded			
Reason for assessment											
PRE - DRIVING CHECKS											
Did the driver carry out a full and concise vehicle check prior to moving the vehicle?				Yes		No		Comments			
Was / is the vehicle roadworthy?								Comments			
ON THE ROAD ASSESSMENT 1 = poor / 5 = Excellent											
Road procedure				Score		Keep visible & communicate				Score	
Manage speed / Eco				1 to 5		Effective positioning				1 to 5	
Manage space - stationary				1 to 5		Signals / horn				1 to 5	
Manage space - sides				1 to 5		Brake lights				1 to 5	
Manage space - behind				1 to 5		Lights (If applicable)				1 to 5	
Manage space - escape routes				1 to 5		Eye contact				1 to 5	
Identify risks				Score		Reversing / Manoeuvring				Score	
Managing distractions				1 to 5		Theory				1 to 5	
Information - well ahead				1 to 5		R/H Reverse				1 to 5	
Information - near to vehicle				1 to 5		L/H Reverse				1 to 5	
Information - to the sides				1 to 5		Manage space				1 to 5	
Information - in blind areas				1 to 5						Score	
Information - in mirrors				1 to 5		Parallel parking left / right (If app)				1 to 5	
Use of information / signs				1 to 5		Banksman (if applicable)				1 to 5	
Attitude				Score		Highway code					
Other road users / pedestrians				1 to 5		Understanding & implementation				1 to 5	
DRIVER ISSUES											
Eyesight						Vehicle control skills					
Hearing						Managing distractions					
Nervousness						Awareness					
Fatigue						Responsibility / Vehicle check					
Drink / drugs / smoking						Procedural					
Language difficulties						Licence					
Overall score		Target	Score	% score							
		125	0	0%							
Driver signature					Trainer print and sign						
Percentage calculation- divide the score by the target then multiply by one hundred.											
Author		Issue Date		Version		Reason for Change					
Nick Pack		03/01/2018		2		Revised					